

IN THE SPECIFICATION:

Please amend the paragraph on page 1, at lines 10-22,
as follows:

Workflow is a concept that can be expressed as the automatic routing of documents to the users responsible for working on them, see "workflow" on the techweb website(www.techweb.com/encyclopedia).

Workflow is concerned with providing the information required to support each step of the business cycle. The documents may be physically moved over the network, or maintained in a single database with the appropriate users given access to the data at the required times. Triggers can be implemented in the system to alert managers when operations are overdue. Alternately stated, workflow is a defined series of tasks within an organization to produce a final outcome, see "workflow" on the webopedia website(www.webopedia.com). In general practice, workflow is a defined set of actions or procedures that occur to a document, after the document is scanned, faxed, or copied into a selected folder.

Please amend the paragraph on page 3, at lines 11-17,
as follows:

A script is a special-purpose command language used to automate sequences within an application such as a spreadsheet or word processor. Macro languages often include programming controls (IF THEN, GOTO, WHILE, etc.), but rarely have the capabilities of a full-blown programming language. Another term for macro or batch file, a

script is a list of commands that can be executed without user interaction, see "script" on the webopedia website(www.webopedia.com).

Please amend the paragraph beginning on page 6, line 25, through page 7, line 7, as follows:

The system typically includes at least one computer workstation with an operating system, connected to a MFP device. Then, the method further comprises: installing a shell extension to the computer operating system; in response to accessing the shell extension, generating the first number of folders; writing a script for each of the first number of folders using a protocol selected from the group including Java™ and visual basic (VB™[D]); in response to accessing the shell extension, selecting folders for editing; editing the scripts in the selected folders; and, saving the folders.

Please amend the paragraph on page 10, lines 13-20, as follows:

The system also comprises an editor 136 to access the shell extension 134. The editor 136 selects folders in the file directory 102 for editing, and edits the scripts in the selected folders. The manager 116 saves the folders in the file directory 102 after they have been generated or edited. Generally, the manager 116 writes a script for each of the first number of folders using a protocol selected from the group including Java™ and visual basic (VB™ [D]). Likewise, the editor 136 uses Java™ or VB™ to edit the scripts.

Please amend the paragraph on page 11, lines 9-23, as follows:

1. the user launches an explorer to access either the manager or the editor;
2. the user either selects an existing folder or creates a new folder;
3. using a context menu, the user selects the add/edit workflow option;
4. the user enters a new script, or edits an exiting script in either VBTM or JavaTM;
5. the user saves the script;
6. the user walks to the MFP;
7. the user configures the MFP to send the output to the desktop and selects a workstation;
8. the user uses the network scan tool to add a process that will move the document from that scanner to the folder created in Step 2.

Please amend the paragraph on page 12, lines 23-25, as follows:

Writing a script for each of the first number of folders in Step 201c includes writing a script using a protocol selected from the group including JavaTM and visual basic (VBTM [D]).

Please amend the Abstract on page 20 by deleting the paragraph at lines 14-22, as follows:

~~The system typically includes at least one computer workstation with an operating system, connected to a MFP device. Then, the method further comprises: installing a shell extension to the computer operating system; in response to accessing the shell extension, generating the first number of folders; writing a script for each of the first number of folders using a protocol selected from the group including Java and visual basic (VB); in response to accessing the shell extension, selecting folders for editing; editing the scripts in the selected folders; and, saving the folders~~

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